



SAN DIEGO COMMUNITY COLLEGE DISTRICT

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CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION
Student Services

**Student Services Council
September 10, 2009
9:00 – 11:00 a.m.
District Office, Room 110
Minutes**

APPROVED

Present:

Brian Ellison	Continuing Education
Peter Fong	Miramamar College
Shelly Hess	Instructional Services
Barbara Kavalier	Mesa College
Cathi Lopez	Academic Senate, City
David Navarro	Academic Senate, Miramar
Lynn Neault	Student Services
Cynthia Rico-Bravo	Academic Senate, Mesa
Peter White	City College

Guest:

Chris Sullivan Mesa Faculty (Doctoral Intern)

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- 1.0 Approval of Minutes
 - August 13, 2009
 - Approved
 - 2.0 First Year Experience Program – Student Agreement Draft
 - The final draft of the student agreement for the First Year Experience program was reviewed. Some minor suggestions were made. Lynn Neault will finalize the form and send to the Vice Presidents for distribution to the program leads.
 - 3.0 Districtwide Counselor Retreat Planning (Revisited)
 - David Navarro reported that he, Cynthia Rico-Bravo and Cathi Lopez met to discuss the proposed agenda for the upcoming Districtwide Counselor retreat for all counselors including Continuing Education and Categorical programs.

- It was agreed that the focus would be on the budget outlook and creative thinking and planning for provision of services. It was recommended that Lynn Neault open the session framing the budget situation and that the group would dialog about creative for providing services with diminishing budgets that promote our three principles: access; efficiency; and cost savings.
- The goal for the day would be to leave with some ideas and/or plans for 2010-11 as we face these unprecedented times. Brian Ellison asked that Marcia Biller be included in the next planning session on behalf of Continuing Education.

4.0 Prerequisite Issues (Chris Sullivan)

- The Council revisited the discussion about possible multiple measures and equivalencies for meeting English and Math prerequisites including SAT tests, CST, EAP and self referral (for Math). Lynn Neault suggested that Chris Sullivan, who is doing a doctoral internship in Student Services, convene the department chairs and look at this issue. The Council agreed.

5.0 Dean's List (Peter Fong)

- Peter Fong suggested adding a Dean's List notation on the transcript be added to the list of ISIS projects. In the meantime, the Vice Presidents agreed to e-mail students their certificates or ask them to pick them up on campus.

6.0 Spring Service Hours

- The Service Hours grids were distributed for review. The Vice Presidents agreed to bring back their plans at the next meeting.

7.0 Proposed Assessment Schedule (Peter White)

- Peter White distributed a draft proposed schedule for assessment testing in light of the budget reductions in matriculation. The Vice Presidents agreed to review the schedule and discuss at the next meeting.

8.0 Basic Skills Symposium Planning

- The Council discussed the status of the Basic Skills Symposium. It was agreed that due to the budget situation, and uncertainty with matriculation resource and services, planning for the symposium has not taken place; therefore it should be postponed until a future date.

9.0 Unit Override (Peter Fong)

- The policy for Vice President override beyond 20 units was discussed. The policy was reaffirmed in order to provide the most access possible for students.
- Lynn Neault reported that as of Fall 2009 census, only 564 (1.3%) students were enrolled in more than 16 units.
- Cynthia Rico-Bravo commented on the 16 unit limit stating that the counselors believe it really helped more students obtain access to classes. It also eliminated the pressure on the counselors to increase the load for individual students.

10.0 Academic Senate Reports

11.0 Curriculum Instructional Council Report

12.0 SSC Subcommittee Reports (Standing)